

BEAR VALLEY UNIFIED SCHOOL DISTRICT
MINUTES OF A REGULAR BOARD MEETING
HELD ON SEPTEMBER 7, 2011, SCHOOL DISTRICT OFFICE

Present: Mr. Paul Zamoyta
Mrs. Beverly Grabe
Dr. Kenneth Turney
Dr. Al Waner

Absent: Mr. Randall Putz
Mr. Walter Con

Also Present: Mr. Kurt Madden
Mr. Tim Larson
Mr. Dennis Popka
Mrs. Shelly Egerer

President Zamoyta called the meeting to order at 5:18 p.m. Open Session

President Zamoyta called for a motion to adopt the agenda. Agenda
Motion by Mrs. Grabe to adopt the agenda for this meeting including Adoption
an addendum. Second by Dr. Turney. President Zamoyta called for the M11-12-066
vote. A vote in favor of the motion was unanimously approved.

President Zamoyta called for Public Comment on Closed Session Agenda Public
Items. Hearing no request to make public comment, President Zamoyta Comment
adjourned the meeting to a Closed Session at 5:19 p.m.

Pursuant to subdivision (a) of Government Code Section 54956.9 Closed
Conference with Legal Counsel – Existing Litigation Case Number Session
CV11-05996.

Pursuant to subdivision (b) of Government Code 54956.9 – Conference
with Legal Counsel – Anticipated Litigation. One case.

President Zamoyta called the meeting back into Open Session at 6:30 p.m. Open
All present participated in a Moment of Silence and the Pledge of Allegiance. Session

President Zamoyta reported no action was taken during the Closed Session.

Clint Robinson reported the Volleyball-A-Thon went very well. Back-to-School Night and the Welcome Back Dance also went very well. The De Anza League dinner was successful. The first of three Blood Drives is scheduled for Friday, September 16th. Battle of the Bands is scheduled for September 23rd, 7:00 p.m. at BBHS. Homecoming Football games and dance is scheduled for Saturday, September 24th. Days of Understanding with Keith Hawkins is scheduled for October 3rd and 4th. Training for this activity will be held on October 2nd. All Board Members are invited to attend and observe. Follow up with Kathy Estes will take place after Fall Break. Mr. Madden complimented staff on the new flags at BBHS. These flags were donated by parents whose son was just deployed. Mrs. Reynolds reported how the Battalion Chiefs from New York are doing and provided background information on the relationship with these Battalion Chiefs.

Student
Representative
Reports

Emma Sevilla reported on staff changes and voluntary workers at CT. CPR and First Aid classes are required for each student at CT prior to their graduation. The next CPR class is scheduled for October 27th; the next First Aid class is scheduled for November 31st. Introduction to Library Skills is another required class for all CT students. Mr. Hamilton meets with students to discuss their plans after high school. Students are hopeful this can continue again this year. Julann Warren and Renee Marquez from the Family Planning Center meet with CT students. Mr. Antman is returning to CT to teach this year. Denise Swift is the new teacher of the Success Class. Emma expressed her appreciation for Dr. Waner attending one of their Government Meetings and stated how nice it is to see Board Members visit CT.

President Zamoyta opened the Hearing Section for Public Comment at 6:49 p.m. Hearing no request to address the Board, President Zamoyta closed the Hearing Section at 6:50 p.m.

Hearing
Section

Board Member Comments:

Mrs. Grabe reported on her attendance at Baldwin Lane's Family Fun Night. The Book Fair at Baldwin Lane was going on during the Family Fun Night. Mrs. Grabe also reported on her attendance at a Bear Backer function at Bear Mountain.

Dr. Turney reported on his continuing attendance at Baldwin Lane's 100 Mile Club on Friday afternoons and stated this is a great program. Dr. Turney also attended an awards ceremony at Baldwin Lane last week.

Information
Section

Dr. Waner reported on a visit to Transportation following the last Board Meeting as well as a visit to BBMS for the Positive School Climate meeting. Dr. Waner commented on the flowers that have been planted in front of BBMS. Dr. Waner also attended Back-to-School Nights at Baldwin Lane and Fallsvale Elementary Schools. These events were very well attended and they were very positive.

Superintendents Comments/Calendar:

Mr. Madden reviewed the calendar that was included on the agenda.

Mr. Madden introduced Deputy Jeremy King. Deputy King has been on duty since August 22nd. Deputy King explained his first few weeks on duty and reported he has been met with enthusiasm from everyone in the school district. Deputy King provided background on his experience. Since his first day with the district, he has dealt with various school crimes and has provided back up to principals in counseling sessions. He is learning to work with the resources the district already has in place. Deputy King will be visiting elementary sites as well as being on middle and high school campuses. Deputy King explained the Sheriffs Department is very supportive of anything he needs. Deputy King has introduced himself to as many staff members at sites that he can. He will be visiting Fallsvale as well.

Deputy King also visits homes of students who are not attending school.

Mr. Madden reviewed the Positive School Climate meeting at BBMS.

Mr. Madden reported to the Board the laptops for teachers are being completed and they will be sent to Baldwin Lane and Big Bear Elementary. The delivery will be followed up with professional development.

Mr. Madden provided a report on the recent Cabinet and District Office Retreats. A handout was provided to Board Members.

Mr. Madden reported on having a very productive meeting with Mr. Charlie Ng. Another meeting will take place to prepare a draft of the presentation to the Strategic Planning Committee.

Mr. Madden informed the Board that more information on data will be presented on October 5th and November 2nd.

Current enrollment is 2777 and the average ADA at the end of August was 96.1%. Mr. Madden stated this increase is about 3% of our fund balance.

Mr. Madden stated the District's API is 799. This puts us in danger of Program Improvement as a District. Mr. Larson will be attending a conference regarding Program Improvement.

Mr. Madden has made 41 school visits and has been in 177 classrooms. These visits help determine strengths and areas of need.

Mr. Madden provided an update on the Online Education Program. We will be rolling this out over a two year period; right now, we are on the right track with this program.

Mr. Madden informed the Board he will be visiting Victor Elementary School District with Mr. Larson, the elementary principals, and the middle school principal.

Mr. Madden announced his participation in a 100 mile run in Corona on October 22, 2011. This activity is to promote personal fitness and to raise funds for the tract east of Baldwin Lane Elementary School.

Dr. Waner commented on the debriefs with principals after classroom visits and stated these are is very powerful.

Dr. Waner clarified \$50,000.00 is needed to obtain access to the track near Baldwin Lane and stated if we can do this right ourselves, he feels we can get it for less money. He understands the risks and liability. Mr. Madden stated he has met with the staff at Baldwin and they have formed an Ad Hoc Committee for the track. Dr. Turney noted a high altitude training center is very expensive. Mr. Madden asked that we concentrate on getting access to the track for our students. Mr. Madden discussed the condition of the upper field at Baldwin Lane.

Dr. Turney requested a status update on Mr. Sanford. Mr. Madden stated Mr. Sanford has met with the ILT Team. Their challenge is what we will do with the data once we receive it. We need to get our plan together sooner rather than later.

President Zamoyta asked if Mrs. Oymaian could make a year-to-date reference regarding attendance comparing it to last year.

President Zamoyta called for a motion to approve items on the Consent Calendar.

Consent Calendar

Motion by Dr. Waner to approve the Purchase Order Report numbers 120259 through 120308 and the Payment Report numbers 0024 through 0042. Second by Dr. Turney. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-067

President Zamoyta called for a motion to approve the Administrative Report. Motion by Dr. Turney to approve the First Reading of the 6000 Board Policies/Administrative Regulations. Second by Mrs. Grabe. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

Administrative Report
#11-12-005
M11-12-068

President Zamoyta called for Nominations for CSBA Directors-at-Large. None were offered.

President Zamoyta called for a motion to approve the California Healthy Kids Survey Memorandum of Understanding.

Motion by Mrs. Grabe to approve the California Healthy Kids Survey Memorandum of Understanding. Second by Dr. Waner. Discussion followed where Dr. Waner asked if the survey had been reviewed and stated we need to take the time to review the survey. Mr. Larson answered yes and stated there are some items people will find questionable, however, they need to be asked. Mr. Larson added there is a benefit for the District as the State will allow us to apply for grants.

M11-12-069

President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

President Zamoyta called for a motion to approve Resolution #11-12-006.

Motion by Dr. Turney to approve Resolution #11-12-006 to Restore Budgetary Flexibility Needed as a result of AB 114. Second by Dr. Waner. Discussion followed where Dr. Waner asked if this is occurring all over in districts. The answer is yes, this went to all school districts. Kudos were given to Mr. Putz for bringing this to the district's attention.

M11-12-070

President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

President Zamoyta called for a motion to approve an Overnight Field Trip request. Motion by Dr. Waner to approve an Overnight Field Trip request for the BBHS AP Biology Class to travel to Catalina Island Marine Institute on September 16-18, 2011. Second by President Zamoyta. Discussion followed where President Zamoyta stated he is impressed they were able to raise that amount of money.

Curriculum/
Instruction
Report
M11-12-071

President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

President Zamoyta called for a motion to approve Secondary Instructional Materials. Motion by Mrs. Grabe to approve Secondary Instructional Materials. Second by Dr. Turney. Discussion followed where Dr. Turney stated he has seen on the internet where Houghten-Mifflin is budgeting 400 million dollars for the development to bring technology into the classroom. Mr. Madden reported on the iPad implementation in some districts. Mr. Larson stated this will happen sooner rather than later for textbook implementation; we want to be strategic as we plan for this.

M11-12-072

President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

President Zamoyta opened a Public Hearing regarding Instructional Materials and Pupil Textbook Compliance 2011-2012 at 7:37 p.m. Hearing no request from the public to address the Board, President Zamoyta closed the Public Hearing at 7:38 p.m.

Public Hearing

President Zamoyta called for a motion to approve Resolution #11-12-003.

Motion by Dr. Waner to approve Resolution #11-12-003 for Pupil Textbook & Instructional Materials Compliance. Second by Mrs. Grabe. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-073

President Zamoyta called for a motion to approve the Business/Financial Report.

Business/Financial
Report #11-12-005

Motion by Dr. Waner to approve the Declaration of Obsolete Equipment. Second by Dr. Turney. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-074

Motion by Dr. Turney to approve Piggy Back Acknowledgment of Previous Purchase of 110 Laptop Computers – HP Corporation Purchase Order Number 120219. Second by Dr. Waner. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-075

Motion by Mrs. Grabe to approve the Authorization to Pay Non-Employee Expenses. Second by Dr. Turney. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-076

President Zamoyta called for motions on the Personnel Report.

Personnel Report
Mgmt/Confidential

Motion by Dr. Turney to employ Donna Peters as the Child Nutrition Administrative Assistant, 8.0 hours per day, 183 days per year at the proper salary rate of pay. Second by Mrs. Grabe. Discussion followed where Dr. Waner stated he understands the money is there for this position; the hard part is we are in declining enrollment and we will have less food service yet we are now expanding the role of one employee. Mr. Madden stated we are eliminating a Clerk Typist for this position. The new position will be a \$3,000.00 to \$4,000.00 increase but the money can not be transferred to the General Fund. In the past, if there was money left over after the District gave money to Child Nutrition, it would go back to the General Fund. The Legislation

#11-12-004
M11-12-077

has been put in place so the District can not take money for the General Fund. Also, the food quality decreases. Dr. Waner asked Mr. Larson if the food services program exceeds their revenue from that program, does the General Fund back that up; who pays the deficit if there is one? President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

Motion by Mrs. Grabe to approve the Monthly Car Allowances. Second M11-12-078
by Dr. Waner. Discussion followed where Dr. Waner asked if there is some way for us to know if we are just paying an additional amount of money for these people and not knowing if they are exceeding the need or if it just goes toward their salaries; there are a lot of people on this list. Do all of these people exceed this cost? Mrs. Grabe stated the \$50.00 was put in place a long time ago and now fuel costs more. Dr. Waner does not know how this program got started; it is a salary boost. We are really in a tight bind financially. I just do not know why we made this decision. Dr. Turney stated it has been in place a long time. Mrs. Grabe thinks they do use district vehicles, however, they are not always available. Dr. Turney provided an example of an employee taking a trip to San Diego, don't they submit a mileage report? Mr. Larson explained this allowance is to cover one trip off the hill and trips around town. Other trips off the hill, are put on a mileage report. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

Motion by Dr. Waner to reduce the hours of Director's Secretary/
Credential Analyst by 50%. Second by Mrs. Grabe. President M11-12-079
Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

Motion by Dr. Waner to employ Cyndi Bauer as the Director' Secretary/
Credential Analyst .5 FTE effective September 8, 2011. Second by Dr. M11-12-080
Turney. Discussion followed where Mrs. Grabe asked if Mrs. Bauer is currently on medical leave. Mr. Larson answered there will be a transition period. Dr. Waner asked if they will split the time. Mr. Larson answered yes – there is a structured schedule and they will be at the same desk. Mrs. Grabe asked if Mrs. Bauer would also be working at NSES. Mr. Larson answered she will leave NSES. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

Mr. Madden announced we received the initial proposal from B.V.E.A. for negotiations. This will be sun shined until September 21, 2011. Dr. Waner asked if there is a date to start negotiations. Mr. Larson answered negotiations can start after September 21, 2011. Certificated
#11-12-005

Mr. Madden recommended sun shining until September 21, 2011 the Initial District Bargaining Proposal for Negotiations with B.V.E.A. Mr. Larson stated we are in a unique spot because our union is stepping up for negotiations. Many others are avoiding it.

Motion by Dr. Turney to employ Alicia Ahumeda and Metta Daniel as ELL Instructional Aides, 3.75 hours per day, 180 days per year at the proper salary rate of pay. Second by Mrs. Grabe. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved. Classified
#11-12-005
M11-12-081

Motion by Dr. Turney to approve Theresa Halberg, Ciera Chamberlin, and Steve Piper as Classified Substitutes for the 2011-2012 school year at the proper hourly rate of pay and in the proper qualified positions. Second by Mrs. Grabe. Discussion followed where Dr. Waner asked Mr. Larson if we interview these people personally. Mr. Larson answered it is not a formal interview; they meet with the principal and the candidates only come from a recommendation from a principal. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved. M11-12-082

Motion by Dr. Turney to approve Kam Lawrence, Rebecca McLaughlin, Cynthia Hubbard, Michael Steadman, Suzanne Hudson, Erin Villarino, Steve Block, Jerrie Childress, Jonell Payton, Carol Perez, Beck Murphy, and Denise Swift as District Drivers to drive students on field trips and other school related activities for the 2011-2012 school year. Second by Dr. Waner. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved. M11-12-083

Motion by Dr. Waner to Eliminate an Instructional Aide Position. Second by Dr. Turney. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved. M11-12-084

Motion by Dr. Waner to approve the Reclassification of School Bus Driver/Mechanic Assistant Position to a Class 7 on the Classified Salary Schedule effective July 1, 2011. Second by Dr. Turney. President Zamoyta called for the vote. A vote in favor of the motion was unanimously approved.

M11-12-085

Mr. Madden informed the Board of a resignation from Sandra Metzger, Special Education Instructional Aide, BLES, effective August 19, 2011.

Suggestions for future meeting agendas (Board/Superintendent):
Mr. Madden stated the Adopt-A-School Program will be discussed during the Management Team Meeting on September 13, 2011. Mr. Madden will come back to the Board with a decision of how the program will be run.

President Zamoyta called for Public Comment on Closed Session Agenda Items. Hearing none, President Zamoyta adjourned the meeting to a Closed Session at 7:57 p.m. No action is expected to be taken during the Closed Session.

Public Comment

Pursuant to Government Code 54957: Public Employee Performance Evaluation. Title of Position: Superintendent.

Closed Session

President Zamoyta called the meeting back to Open Session and announced no action was taken during the Closed Session.

Open Session

President Zamoyta adjourned the meeting.

Secretary

Clerk of the Board